

**The City of Balcones Heights
Regular City Council Meeting
3300 Hillcrest Drive
Balcones Heights, Texas 78201**

MINUTES

DATE: October 27, 2014

TIME: 6:00 p.m.

Members Present:	Suzanne de Leon (Mayor) Lamar Gillian Madeline Slay (6:05 p.m.)	Jack Burton (Mayor Pro Tem) Charles White Linda Pohl
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Members Absent: None

Sign in Sheet: Henry Hannasch

CALL TO ORDER AND RECORDING OF QUORUM

Meeting was called to order and quorum was present.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS

Councilman Burton gave the invocation and led the pledges.

PUBLIC COMMENT PERIOD

1. PRESENTATIONS and REPORTS:

a. Red Light Camera Annual Report (Scheer)

Photo Enforcement Officer Reine Scheer came up to answer any questions on annual report previously given to council.

b. Community Initiatives Department Report – September 2014 (Nastasi)

Mr. Nastasi came up and gave highlights of his report.

c. Police Department Report – September 2014 (Pena)

Chief Pena came up and gave highlights to her report.

d. Fire Department Report – September 2014 (Ward)

Chief Ward came up and gave highlights of his report.

e. Development Services Coordinator Report – September 2014 (Hoyl)

Ms. Hoyl came up and gave highlights of her report.

2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of September 10, 2014
- b. Approval of minutes for Special Meeting of September 16, 2014
- c. Approval of minutes for Regular Meeting of September 22, 2014
- d. Approval of Financial Report for month of September 2014 – (Messick)
- e. Quarterly Investment Report for the months of July-September 2014 – (Messick)
- f. Approval of Resolution for authorized representatives - Federal Reserve
- g. Approval of Resolution for authorized representatives - Frost Bank Signatures
- h. Approval of Resolution for authorized representatives - Texpool
- i. Approval of Resolution for authorized representatives – Lone Star Investment Pool
- j. Approval of Certificate of Authority for Commerce Bank – Credit Card

MOTION: I move to be approved.

Motion by: Council Member Slay Second: Council Member Pohl 5/0/0 PASSED

Motion for reconsideration concerning finance was made by Council Member White and seconded by Council Member Pohl that he may ask a question and no further action was taken.

BOARD AND COMMISSION APPOINTMENTS - None

PUBLIC HEARINGS - None

WORKSHOP - None

BUSINESS ITEMS:

3. Consideration and **ACTION** to renew the consulting services agreement between Baltazar R. Serna, Jr. and the City of Balcones Heights. (Nastasi)

MOTION: I make a motion we extend the agreement through November 30, 2014.

Motion by: Council Member Gillian Second: Council Member Slay 5/0/0 PASSED

4. Consideration and **ACTION** to change the regular meeting dates to November 17th and December 15th.

MOTION: So moved. (Regular meeting – November 17th and December 15th)

Motion by: Council Member Gillian Second: Council Member Pohl 5/0/0 PASSED

5. Consideration and **ACTION** to appoint a Liaison(s) for the Hannasch Street Reconstruction Project. (Hoyl)

Ms. Hoyl came up to inform council of the project on Hannasch and ask if they wanted to appoint a council liaison.

Recommendation was made to bring back to a future council meeting with document the liaison would be taking to the residents.

6. Consideration and **ACTION** to approve agreement with Leads On Line for an annual fee of \$1,758.00. (Pena)

Chief Pena came up to inform council how important this is to make this available to the officers to use as a tool to recover stolen property. She also mentioned residents could also use it to document the serial number on their property.

MOTION: Motion to approve.

Motion by: Councilman Gillian Second: Councilwoman Slay 5/0/0 PASSED

7. Discussion and possible **ACTION** regarding Council duties and assignments. (Harris)

Mr. Harris came up to make recommendations on committee assignments.

Balcones Heights City Council Committee & Liaison Assignments

October 27, 2014

<u>Council Member</u>		<u>Topics</u>	<u>Staff</u>
Linda Pohl	Place 1	Website Design	Comm. Initiatives Dir
		Audit/Investment/Budget Committee	City Admin, Admin Dir
		Code Enforcement	Dev Ser Dir, Chief of Police
Madeline Slay	Place 2	P & Z	City Admin
(P&Z council liaison)		Code Enforcement	Dev Ser Dir, Chief of Police
Jack Burton	Mayor Pro Tem	P & Z	City Admin
		Parks & Facility Planning	Dev Ser Dir, Fire Chief
Lamar Gillian	Place 4	Audit/Investment/Budget Committee	City Admin, Admin Dir
		BHPOA Negotiations	City Admin
Charles White	Place 5	Infrastructure	City Admin, Dev Ser Dir
		Parks & Facility Planning	Dev Ser Dir, Fire Chief
		Website Design	Comm. Initiatives Dir

Other locations:
 North San Antonio Chamber
 Via
 Bexar County
 Alamo Area MPO
 Greater Bexar County Council of Cities

MOTION: I make a motion that regarding duties and assignments that we accept with the exception of Lamar Gillian in the Infrastructure Committee and that we combine Audit/Investment/Budget Committee which include Linda Pohl and Lamar Gillian and adding Fire Chief to Parks & Facility Planning.

Motion by: Councilwoman Slay Second: Councilman Gillian 5/0/0 PASSED

EXECUTIVE SESSION: 7:21 p.m.

8. Discussion pursuant to § 551.074 (Personnel Matters) of the Texas Government Code regarding the position of City Administrator, Director of Administrative Services, Development Services Coordinator, Police Chief, and Fire Chief.

RE-CONVENE IN OPEN SESSION:

9. Council may take **ACTION** in open session on Items discussed in Executive Session.

City Council reconvened in open session at 7:57 p.m. and went back to address Item #3.

ADJOURNMENT:

Meeting was adjourned at 7:59 p.m.

Submitted by:

DELIA FLORES, TRMC
City Secretary

Minutes were approved at the November 17, 2014 City Council Meeting.